

**FORMAL NOTICE OF THE 2020 ANNUAL MEETING
OF THE MEMBERSHIP OF THE
WESTCHESTER OWNERS COMMITTEE**

DATE: Tuesday, January 21, 2020
TIME: 7:00 P.M.
SIGN IN: 6:45 P.M.
PLACE: The Cafeteria of Nottingham Elementary School
570 Nottingham Oaks Trail
Houston, TX 77079

AGENDA

This is a notice to all property owners of the Westchester Owners Committee to inform each of the Annual Meeting to review and discuss the following topics and conduct business:

1. Call to Order and Confirm Quorum
2. Introduction of Board of Trustee Members
3. Election of Trustees – 9 Positions Available
 - A. Presentation of Nominees from Nominating Committee
 - B. Vote
 - C. Election Results
4. State of Community
5. Trustee Reports
6. Guest Speakers
7. Homeowner Forum
8. Adjournment by 8:30 P.M.

ELECTION OF CANDIDATES

Any homeowner who is interested in placing their name on the ballot for the election of a trustee should contact a Board member directly or Heather Esteban with Crest Management at 281-945-4630 or via email at Heather.Esteban@crest-management.com no later than January 21, 2020 at 12:00 p.m.

VOTING PROCEDURES

Any member of record on January 21, 2020, is entitled to one vote per lot. In order to conduct official business a quorum of 10% of owners must be present, either in person or proxy. If you are unable to attend this meeting, you may submit your proxy by mail, fax, email or by sending it with a neighbor.

Westchester Owners Committee
P.O. Box 219320
Houston, TX 77218-9320
Fax 281-579-7062

Heather.Esteban@crest-management.com

PROXY
for
2020 ANNUAL MEETING OF THE MEMBERS
of
WESTCHESTER OWNERS COMMITTEE

I/We _____, being the owners of the property located at _____ and being a member of the Westchester Owners Committee will not be in attendance and do hereby grant my/our proxy (vote) to:

Name

Address

or

To the Current President of the Board of Directors

or

For Quorum Purposes Only, NO VOTE WILL BE TAKEN

Assignment of this proxy gives the power of substitution to cast his/her vote as he/she sees fit in the business to be conducted at the Annual Meeting scheduled for January 21, 2020. Should this meeting have to be rescheduled for any reason, this proxy will be valid for the rescheduled date. I/We understand that I/We may revoke this proxy in writing or in person at or prior to the January 21, 2020 Annual Meeting or at any meeting that may be rescheduled.

Date _____ Signed _____

Address _____

(not valid if not signed, dated and addressed)

Please return your proxy by mail, fax, or email on or before January 21, 2020 at 12:00 p.m.

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