

**SCANNED**

**THE BOARD OF TRUSTEES OF THE WESTCHESTER OWNERS COMMITTEE HELD THEIR REGULAR BOARD OF TRUSTEES MEETING ON TUESDAY, MAY 15, 2018 AT 625 NOTTINGHAM OAKS TRAILS, ROOM E-9, HOUSTON, TX 77079. MEETING NOTICE ATTACHED AS EXHIBIT "A".**

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**TRUSTEES PRESENT:** Bill Tuttle, Richard Smith, Kate Ghazi, Natasha Stearns, Max Beatty, Daniel Fisher and Justin Reichenau. Dan Read, Ryan Bickley and Peter DallePezze were not in attendance. Also present: Monica Hamm of Crest Management Company.

**CALL TO ORDER:**

The meeting was called to order at 6:00 P.M. The agenda was adopted as presented.

**GIRL SCOUT TROOP REQUEST:**

Girl Scout Troop 18995 appeared before the Board to request permission to install a "little free library" at the pool area. The Board took into advisement the request and will follow up via email with a response to Troop 18995 Sponsor, Ruth Parks.

**HOMEOWNER FORUM**

3 Homeowners were in attendance to discuss the topics listed below:

- Update on the lawn issues on Bramblewood
- Dog attack on homeowner's daughter

**MINUTES**

The minutes of the Board of Directors meeting held on April 20, 2018 were presented to the Board for review. A motion was made, seconded and approved to accept the minutes as written.

**FINANCIAL REPORT**

The April 30, 2018 financials were presented to the Board. As of April 30, 2018, there was a total cash balance of \$308,765.18 in the Operating Account and the Non-Capital Reserve Account had a balance of \$55,225.332. Account receivables totaled \$14,866.68.

Mrs. Hamm advised the Board that the 2017 Reserve Fund Contribution of \$23,348.00 had not yet been made. A motion was made, seconded and approved by all to make the 2017 budgeted reserve fund contribution.

**COMMUNITY RELATIONS:** Natasha Stearns advised there was nothing new to report.

**POOL & TENNIS:** Mrs. Hamm was advised by Mr. Tuttle that the wi-fi was not working in the pool area.

**MAINTENANCE:** No report as Peter DallePezze was not in attendance.

**TRASH & PEST CONTROL:** No report as Ryan Bickley was not in attendance.

**PATROL:** Justin Reichenau advised there was nothing new to report.

**RAP NEWSLETTER:** Daniel Fisher advised would be placing an ad for volunteers to assist in disturbing the newsletter for River Forest and Bramblewood.

## NEW BUSINESS

Mrs. Hamm advised the Board of the upcoming expiration of the electric contract with StarTex. The Board has requested the contract expiration date and cost comparisons be emailed for a vote.

Ruth Parks requested a budget of \$200 for a Memorial Day Pool event. A motion was made, seconded and approved by all to provided \$200 to Ms. Parks for the Pool event.

The Board adjourned to Executive Session at 7:00 p.m. and returned to regular session at 7:15 p.m.

## EXECUTIVE SESSION DECISIONS

- Minutes were reviewed and approved from April 17, 2018.
- Deed restriction report was reviewed.
- Accounts receivable report was reviewed.

## NEXT MEETING

The next meeting will be held Tuesday, June 19, 2018 at 6:00 p.m.

## ADJOURNMENT

There being no further business, and upon a motion duly made and seconded, the meeting was adjourned at 7:23 p.m.

APPROVED:

6/19/18  
Date

W. R. Tuttle  
Bill Tuttle, President