

THE BOARD OF TRUSTEES OF THE WESTCHESTER OWNERS COMMITTEE HELD THEIR REGULAR BOARD OF TRUSTEES MEETING ON TUESDAY, MARCH 20, 2018 AT 625 NOTTINGHAM OAKS TRAILS, ROOM E-9, HOUSTON, TX 77079. MEETING NOTICE ATTACHED AS EXHIBIT "A".

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**TRUSTEES PRESENT:** Bill Tuttle, Richard Smith, Daniel Fisher, Kate Ghazi, Natasha Stearns and Justin Reichenau. Dan Read, Max Beatty, Ryan Bickley and Peter DallePezze were not in attendance. Also present: Heather Esteban of Crest Management Company.

**CALL TO ORDER:**

The meeting was called to order at 6:00 P.M. The agenda was adopted as presented.

**ELECTION OF OFFICERS**

Upon a motion duly made and seconded the Board approved the officers as listed below.

President – Bill Tuttle

Vice President – Dan Read

Secretary – Kate Ghazi

Treasurer – Richard Smith

Patrol – Justin Reichenau

Legal – Max Beatty

Sanitation/Mosquito Control – Ryan Bickley

RAP & Webmaster – Daniel Fisher

Community Relations & ACC – Natasha Stearns

Maintenance – Peter DallePezze

**MINUTES**

The minutes of the Board of Directors meeting held on December 19, 2017 were presented to the Board for review. A motion was made, seconded and approved to accept the minutes as written.

**FINANCIAL REPORT**

The February 28, 2018 financials were presented to the Board. As of February 28, 2018, there was a total cash balance of \$325,542.06 in the Operating Account and the Non-Capital Reserve Account had a balance of \$55,209.63. Account receivables totaled \$37,321.77.

**COMMUNITY RELATIONS:** Natasha Stearns advised the community is registered for National Night Out.

**POOL & TENNIS:** No report as Dan Read was not in attendance.

**MAINTENANCE:** No report as Peter DallePezze was not in attendance.

**TRASH & PEST CONTROL:** No report as Ryan Bickley was not in attendance.

**PATROL:** Justin Reichenau advised there was nothing to report.

**RAP NEWSLETTER:** Daniel Fisher advised the Westchester website domain name is up for renewal and he is looking into hosting alternates other than GoDaddy. Mr. Fisher also advised the newsletter advertising has been invoiced. Crest Management is to confirm which payments have been received and follow up with Mr. Fisher.

## **BUSINESS**

2018 Pool & Tennis Fees – The Board discussed the 2018 fees and after discussion a motion was made, seconded and approved by all to set the following rates:

Early Bird Resident Rate - \$275

Early Bird Non-Resident Rate - \$375

Resident Rate - \$325

Non-Resident Rate - \$425

Pest Control Contract Renewal – The Board was presented with the contract renewal from Cypress Creek Pest Control. After discussion and review the Board approved the contract renewal as presented.

The Board adjourned to Executive Session at 7:00 p.m. and returned to regular session at 7:15 p.m.

## **EXECUTIVE SESSION DECISIONS**

- Minutes were reviewed and approved from December 19, 2017.
- Deed restriction report was reviewed.
- Accounts receivable report was reviewed

## **NEXT MEETING**


The next meeting will be held Tuesday, April 17, 2018 at 6:00 p.m.

## **ADJOURNMENT**

There being no further business, and upon a motion duly made and seconded, the meeting was adjourned at 7:15 p.m.

## **APPROVED:**

4/17/18  
Date

  
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Bill Tuttle, President