

**FORMAL NOTICE OF THE 2018 ANNUAL MEETING  
OF THE MEMBERSHIP OF THE  
WESTCHESTER OWNERS COMMITTEE**

**DATE:** Tuesday, January 16, 2018  
**TIME:** 7:00 P.M.  
**SIGN IN:** 6:30 P.M.  
**PLACE:** The Cafeteria of Nottingham Elementary School  
570 Nottingham Oaks Trail  
Houston, TX 77079

**AGENDA**

This is a notice to all property owners of the Westchester Owners Committee, to inform each of the Annual Meeting to review and discuss the following topics and conduct business:

1. Call to Order and Confirm Quorum
2. Introduction of Board of Trustee Members
3. Election of Trustees – 9 Positions Available
  - A. Presentation of Nominees from Nominating Committee
  - B. Nominations from the Floor
  - C. Vote
  - D. Election Results
4. State of Community
5. Trustee Reports
6. Guest Speakers
7. Homeowner Forum
8. Adjournment by 8:30 P.M.

**ELECTION OF CANDIDATES**

Any homeowner who is interested in placing their name on the ballot for the election of a trustee should contact Heather Esteban with Crest Management at 281-945-4630 or via email at [Heather.Esteban@crest-management.com](mailto:Heather.Esteban@crest-management.com) no later than January 16, 2018 at 12:00 p.m. Nominations will also be taken from the floor.

**VOTING PROCEDURES**

Any member of record on January 16, 2018, is entitled to one vote per lot. In order to conduct official business a quorum of 10% of owners must be present, either in person or proxy. If you are unable to attend this meeting, you may submit your proxy by mail, fax, email or by sending it with a neighbor.

Westchester Owners Committee  
P.O. Box 219320  
Houston, TX 77218-9320  
Fax 281-579-7062

[Heather.Esteban@crest-management.com](mailto:Heather.Esteban@crest-management.com)

**PROXY**  
*for*  
**2018 ANNUAL MEETING OF THE MEMBERS**  
*of*  
**WESTCHESTER OWNERS COMMITTEE**

I/We \_\_\_\_\_, being the owners of the property located at \_\_\_\_\_ and being a member of the Westchester Owners Committee will not be in attendance and do hereby grant my/our proxy (vote) to:

\_\_\_\_\_  
Name  
\_\_\_\_\_  
Address

*or*

To the Current President of the Board of Directors

*or*

For Quorum Purposes Only, NO VOTE WILL BE TAKEN

Assignment of this proxy gives the power of substitution to cast his/her vote as he/she sees fit in the business to be conducted at the Annual Meeting scheduled for January 16, 2018. Should this meeting have to be rescheduled for any reason, this proxy will be valid for the rescheduled date. I/We understand that I/We may revoke this proxy in writing or in person at or prior to the January 16, 2018 Annual Meeting or at any meeting that may be rescheduled.

Date \_\_\_\_\_ Signed \_\_\_\_\_

Address \_\_\_\_\_

***(not valid if not signed, dated and addressed)***

Please return your proxy by mail, fax, or email on or before January 16, 2018 at 12:00 p.m.

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