

**SCANNED**

THE BOARD OF TRUSTEES OF THE WESTCHESTER OWNERS COMMITTEE HELD THEIR REGULAR BOARD OF TRUSTEES MEETING ON TUESDAY, NOVEMBER 28, 2017 AT 625 NOTTINGHAM OAKS TRAILS, ROOM E-9, HOUSTON, TEXAS 77079. MEETING NOTICE ATTACHED AS EXHIBIT "A".

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**TRUSTEES PRESENT:** Bill Tuttle, Natasha Sterns, Max Beatty, Ryan Bickley, Clay Roth and Kate Ghazi. Dan Read, Richard Smith and Daniel Fisher were not in attendance. Also present: Heather Esteban of Crest Management Company.

**CALL TO ORDER:**

The meeting was called to order at 6:15 P.M. The agenda was adopted as presented.

**MINUTES**

The minutes of the Board of Directors meeting held on October 24, 2017 were presented to the Board for review. A motion was made, seconded and approved to accept the minutes as written.

**FINANCIAL REPORT**

The October 31, 2017 financials were presented to the Board. As of October 31, 2017, there was a total cash balance of \$199,310.62 in the Operating Account and the Non-Capital Reserve Account had a balance of \$55,178.78. Account receivables totaled \$1,298.20.

**COMMUNITY RELATIONS:** Natasha Stearns advised there was nothing to report.

**POOL & TENNIS:** Bill Tuttle advised there was nothing to report

**MAINTENANCE:** Clay Roth advised the fence and monument repairs are almost complete. Mr. Roth also mentioned that the pool area needs to be cleaned up from all the donations that were received after the hurricane.

**TRASH & PEST CONTROL:** Ryan Bickley advised that there were two minor trash collection issues which have been resolved. The Board asked that the 5 Rules of Trash article be posted in the RAP.

**PATROL:** The Board discussed the reports of several vehicles being rummaged through. Clay Roth asked the Board if they would approve \$100 being given to each patrol officer. The Board approved his request.

**RAP NEWSLETTER:** No report as Daniel Fisher was not in attendance.

**NEW BUSINESS**

**2018 Annual Meeting** - The Board reviewed the 2018 annual meeting notice and approved it being mailed out.

**Administrative Contract** – The Board was presented with a renewal contract from Crest Management Company. After discussion and review the Board approved the one-year renewal contract.

The Board adjourned to Executive Session at 6:58 p.m. and returned to regular session at 7:00 p.m.

**EXECUTIVE SESSION DECISIONS**

- Minutes were reviewed and approved from October 24, 2017.
- Deed Restriction report was reviewed.
- Trustee Update on Legal Matters

**NEXT MEETING**

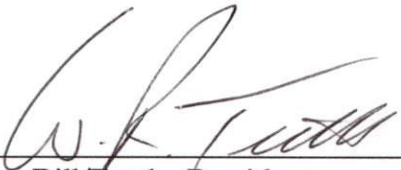
The next regular meeting is to be held Tuesday, December 19, 2017 at 6:00 p.m.

**ADJOURNMENT**

There being no further business, and upon a motion duly made and seconded, the meeting was adjourned at 7:00 p.m.

**APPROVED:**

12/19/17  
Date

  
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Bill Tuttle, President