

THE BOARD OF TRUSTEES OF THE WESTCHESTER OWNERS COMMITTEE HELD THEIR REGULAR BOARD OF TRUSTEES MEETING ON TUESDAY, FEBRUARY 28, 2017 AT ST. JOHN VIANNEY CHURCH, 625 NOTTINGHAM OAKS TRAILS, ROOM E-9, HOUSTON, TEXAS 77079. MEETING NOTICE ATTACHED AS EXHIBIT "A".

TRUSTEES PRESENT: Bill Tuttle, Natasha Stearns, Daniel Fisher, and Max Beatty. Dan Read, Clay Roth and Ryan Bickley were not in attendance.

Also present: Heather Esteban of Crest Management Company.

CALL TO ORDER:

The meeting was called to order at 6:00 P.M. The agenda was adopted as presented.

APPOINTMENT OF TRUSTEE TO FILL VACANT POSITION

Richard Smith was in attendance and advised the Board that he was interested in filling a vacant position on the Board. A motion was made, seconded and approved by all to appoint Mr. Smith to the Board.

ELECTION OF OFFICERS

Upon a motion duly made and seconded the Board approved the officers as listed below.

President – Bill Tuttle

Vice President – Vacant

Secretary – Vacant

Treasurer – Richard Smith

Patrol – Clay Roth

Legal – Max Beatty

Sanitation/Mosquito Control – Ryan Bickley

RAP & Webmaster – Daniel Fisher

Community Relations & ACC – Natasha Stearns

Maintenance – Dan Read

MINUTES

The minutes of the Board of Directors meeting held on December 13, 2016 were presented to the Board for review. The Board instructed Ms. Esteban to separate the executive session minutes from the open session minutes. A motion was made, seconded and approved to accept the minutes with that change.

FINANCIAL REPORT

The January 31, 2017 financials were presented to the Board. As of January 31, 2017 there was a total cash balance of \$277,123.81 in the Operating Account and the Non-Capital Reserve Account had a balance of \$55,119.40. Account receivables totaled \$59,341.79.

COMMUNITY RELATIONS: Natasha Stearns advised the Board that she had completed the registration for Neighbors Night Out.

POOL & TENNIS: No report as this is an open position.

MAINTENANCE: Bill Tuttle advised that there is a light at the monument sign that is not working.

TRASH & PEST CONTROL: No report as Ryan Bickley was not in attendance.

PATROL: Bill Tuttle advised that there were no known issues.

RAP NEWSLETTER: Daniel Fisher advised that the March issue has been printed.

BUSINESS

Pool Contract Renewal – Mr. Tuttle advised he will compare the renewal contract to the current contract and send an email to the Board with his recommendation.

Pest Control Contract Renewal – Mr. Tuttle advised he would check with Mr. Bickley regarding this contract renewal.

Amendment of the ACC Guidelines – The Board discussed the fact that the current ACC Guidelines include a copy of the application with instructions to send the application to Clay Roth for review. The ACC Guidelines need to be updated to remove Mr. Roth's name. Ms. Esteban advised the Board that they should not include an ACC Members name in the guidelines as any change requires that document to be re-filed with the county. Ms. Esteban recommended that the ACC Guidelines be filed without an application. Ms. Esteban is to edit the document and then send it to Mr. Beatty for final review.

Adjourn to Executive Session at 6:58 p.m. and adjourn back to regular session at 7:08 p.m.

EXECUTIVE SESSION DECISIONS

- Minutes were reviewed and approved from December 13, 2016.
- Deed Restriction report was reviewed.
- Trustee Update on Legal Matters

NEXT MEETING

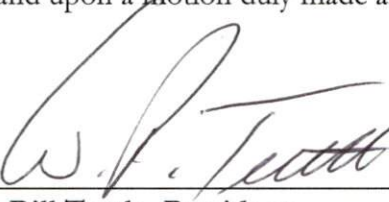
The next regular meeting is to be held Tuesday, March 21, 2017 at 6:00 p.m.

ADJOURNMENT

There being no further business, and upon a motion duly made and seconded, the meeting was adjourned at 7:08 p.m.

APPROVED:

3/21/2017
Date



Bill Tuttle, President