

THE BOARD OF TRUSTEES OF WESTCHESTER OWNERS COMMITTEE HELD THEIR REGULAR SCHEDULED MEETING ON TUESDAY November 17, 2015 AT 7:00 PM AT St. John Vianney, Room E-9

ESTABLISHMENT OF QUORUM- Quorum was established with the following Trustees present: President Bill Tuttle, Trustee Robin Motley, Treasurer Bonnie Tyndall, Secretary Brenna Norwood, Trustee Bill Hopkins, and Trustee Dan Read. Trustee Daniel Fischer, Treasurer Bonnie Tyndall, and Trustee John DeFillipo were absent

CALL TO ORDER – The meeting was called to order at 7:00 pm by President Bill Tuttle.

HOMEOWNER FORUM- None present

APPROVAL OF MINUTES – The minutes of the November Board Meeting were approved.

FINANCIAL REPORT – Trustee Bonnie Tyndall- absent The financial statements of the Association show as of October 30th, 2015 there was \$136,612.94 in the operating account, \$140,237.46 in the non-capital reserve accounts. There is a total of \$6810.54 owed to the association by owners for maintenance fees, legal fees and penalties.

COMMUNITY RELATIONS - Trustee Bill Hopkins- A suggestion to invite the newly elected representatives from the city of Houston to the annual Westchester Homeowners meeting in January was discussed. The board agreed it is a good idea and is looking into how to get in touch and set this up.

POOL/TENNIS- Trustee Robin Motley- the board voted and agreed to pursue and investigate the idea of merging the pool and tennis fees into the homeowners association fees.

MAINTENANCE- Trustee Dan Read- The current landscaping company, GreenMasters, is not meeting expectations, though they are the cheapest option. The board is considering bids from alternate landscaping companies in order to obtain more comprehensive maintenance, which would include mulch and more large shrub and tree trimming. Terry's Landscaping company provided the most responsive bid to include maintenance on every visit to the two entrances, pool area, and the surrounding area outside of the pool fence. The board's preference is to use Terry's and this will be voted on at the next HOA meeting. Additional matters discussed were the need to add a sprinkler head to the entrance on Bramblewood.

.TRASH AND PEST CONTROL-. Trustee John DeFillippo- absent.

PATROL- Trustee Clay Roth - A suggestion to give the neighborhood constables a thank you card and monetary gift of \$100 for Christmas was met with approval by the board.

RAP – Trustee Dawn Dudley - absent

LEGAL – Trustee Daniel Fischer - absent

OLD BUSINESS- the board discussed the 2016 Budget and voted to approve the revised budget. Pest control budget was needing to be increased.

NEW BUSINESS- None

ADJOURNMENT- The board adjourned to the Executive session at 7:45 pm

W. R. Tuttle

Bill Tuttle, President